

**Labor Category:** SE&I Program Schedule Analyst – Analyst 5

**Position Title:** SE&I Program Schedule Analyst

**Job Description:** The Remote Sensing Systems Engineering & Integration (SE&I) team in El Segundo, CA has an immediate need for a SE&I Program Schedule Analyst. This individual will work with the Remote Sensing (RS) SE&I Leads, to coordinate and integrate all SE&I efforts for Space Based Infrared System (SBIRS), Weather, and future acquisition activities into a program integrated master plan, integrated master schedule, and integrated staffing plan. This individual will be a Planning and Scheduling Analyst with experience in Department of Defense (DoD) Space-Based systems. Candidate will provide SE&I support to the SBIRS and Weather Enterprise programs in support of the Space and Missile Systems Center Remote Sensing Directorate (SMC/RS). Candidate will support enterprise integration activities for SMC/RS space, ground, operations, logistics, and sustainment elements to identify and support the management of risks, issues, and interdependencies, identifying disconnects between integration products schedules, risks, contracts, etc.). Candidate should have experience with space systems (especially at SMC), ground and space system acquisition, and systems engineering planning. Major duties of the position include:

- Developing and maintaining a master plan, master schedule, and integrated staffing plan for all SE&I activities
- Ensuring effective integration and planning of team activities across multiple space and ground programs, hardware and software, and all other aspects of systems and organizations within the Enterprise
- Interacting with prime contractors and government leads to ensure that all program activities are coordinated, scheduled and planned across the SMC/RS Enterprise
- Providing scheduling and planning support for all program activities to identify and support the management of risks, issues, interdependencies, identifying schedule disconnects and conflicts, developing action plans for resolution, and assisting program leadership in executing selected solutions
- Supporting program leads in defining, capturing, and maintaining the SE&I IMP, IMS, and integrated staffing plan throughout the system lifecycle and developing courses of action to mitigate schedule impacts
- Supporting the systems engineering planning and scheduling process as required to enable effective SMC/RS system integration efforts
- Integrating activities over the lifecycle of systems within the Enterprise, including pre-contractual, development, and production, as well as operations and sustainment
- Interfacing and collaborating with SE&I team members, prime contractors, other team contractors, government civilians, and members of the U.S. Air Force

**Required Experience, Skills and Attributes:**

- Bachelor's Degree in Business, Science, Engineering, or Math with 9+ years relevant experience with space and ground segments of DoD, and other Government space programs
- Strong, proactive team member who takes the initiative to identify, own and solve customer problems

- Scheduling and planning experience with space, ground, operations, and sustainment segments of a DoD program
- Experience with space systems, Weather systems, OPIR systems, ground and space system acquisition, and systems engineering experience
- Experience developing integrated master plans, integrated master schedules, and integrated staffing plans
- Experience developing and maintaining MS Project schedules
- Ability to work effectively in a dynamic team environment
- Superior interpersonal, written and communications skills with the ability to interface with different personalities in a range of positions, including many at very senior levels
- Strong organizational skills and the ability to independently execute work tasks in a rapidly changing, fast-paced environment
- Ability to think critically and synthesize information from multiple sources into comprehensive plans

**Desired Requirements**

- Master's Degree in Business, Science, Engineering or Math
- Experience working with Air Force/DoD customers in an acquisition environment, with Space systems (especially at SMC), Weather systems, OPIR systems, and ground and space system acquisition
- Experience using OnePager Pro

**Security Clearance**

- TS/SCI required

**Duty Location**

- El Segundo, CA